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CIRCULAR No. 22—(Second Revision).

United States Department of Agriculture,

BUREAU OF FORESTRY.

PRACTICAL ASSISTANCE TO TREE PLANTERS.

THE OFFER AND ITS OBJECT.

The Bureau of Forestry gives practical assistance to landowners in establishing commercial forest plantations, shelterbelts, and windbreaks, and in reclaiming shifting sands and other waste lands by forest planting.

The purpose of the Bureau in its cooperation in forest planting, the plan of which has been followed continuously since July 8, 1899, is to establish in suitable localities examples of forest plantations of the highest possible usefulness and value to their owners.

THE ASSISTANCE GIVEN.

After an application for assistance in forest planting has been made and accepted, an agent of the Bureau will, as soon as practicable, examine the land of the applicant in order to determine the advisability of forest planting upon it. Upon small areas where prolonged study or the services of assistants are not required, the agent making the examination will, when the planting is advisable, prepare a planting plan before leaving the ground. Upon larger areas requiring prolonged study or the services of assistants, or both, the results of the examination to determine the advisability of planting will be embodied in a report to the owner. If the preparation of a planting plan is recommended and if the owner so desires, the Bureau will as soon as practicable undertake its preparation.

The planting plan contains detailed and comprehensive instructions for the necessary forest planting upon the area examined, based upon a thorough study on the ground. A copy of the planting plan, with all essential measurements, maps, and other data, is sent to the owner upon its completion.

The Bureau does not in any case furnish seeds or trees for planting. It participates in the expenses of planting only to the extent of defraying the salaries and, in certain cases, expenses for travel and subsistence of its agent or agents while making the planting plan, as specified in the tree planting agreement. Preference in time of examination is given those applications which are likely to afford the most useful object lessons.

It is of first importance that the owner or his representative should accompany the agent, of whose arrival he will be notified in full time, in his examination. This is necessary in order that the agent making the examination may be fully informed of the wishes of the owner, to which so far as practicable the plan is made to conform.

If upon the receipt of the plan any point is not clear to the owner, he should call attention to it at once in order that it may be more fully explained. When he has accepted the plan, he will be expected to enter upon its execution vigorously, to complete it within a reasonable time, and to give such reports upon the work as the Bureau may request of him.

The specific agreement under which the Department of Agriculture conducts cooperative work in forest planting is as follows:

TREE PLANTING AGREEMENT.

WASHINGTON, D. C., ..., *190* .

The Department of Agriculture of the United States and ...., of ....., county of ....., and State of ....., mutually agree as follows:

1. The Department of Agriculture, in pursuance of investigations in forestry and in order to disseminate a knowledge of improved ways of planting and developing forest plantations, woodlots, shelterbelts, and windbreaks, shall, after personal study on the ground by its agent or agents, prepare a plan for planting and caring for a forest plantation, woodlot, shelterbelt, or windbreak, on ..... acres of land of the said ....., situated and described as follows:

Town of.....
county of.....
State of.....

2. The said plan shall be prepared for the purposes hereinbefore mentioned and to promote and increase the value and usefulness of said land to its owner by developing and perpetuating a plantation of forest trees upon it.

3. The Department of Agriculture shall not furnish seeds nor trees nor participate in any degree in the expenses of planting and tending said forest plantation, woodlot, shelterbelt, or windbreak, nor share in any profit which may arise from its growth.

4. The cost of the said plan to the owner shall be based upon the actual cost to the Department of the necessary study on the ground. It may be reduced in consideration of the usefulness of work under this agreement as a practical example in tree planting. The said cost shall be paid as follows:

(*a*) A preliminary examination, if necessary, shall be wholly at the charge of the Department.

(*b*) The cost of the said plan to the said ..... is estimated at ..... dollars, which shall be used to defray the actual and necessary expenses for traveling and subsistence of the agent or agents of the Department, and of the necessary assistants engaged in the preparation of the planting plan, and the wages of said assistants.

5. Upon the completion of said plan and its acceptance by the said ...., the Department of Agriculture shall supervise the execution thereof, so far as may be necessary, at a cost to said owner of the actual and

necessary expenses for traveling and subsistence of the agent or agents of the Department engaged in the work.

6. What are "actual and necessary expenses" shall in all cases under this agreement be determined by the printed regulations of the Department.

7. The said ..... shall from time to time make such reports as may be necessary upon the progress and results of planting under this agreement, and the Department of Agriculture shall have the right to publish and distribute the said plan and its results, for the information of others.

8. This agreement may be dissolved by either party upon ten days' notice given to the other.

(Signed) .....

Owner.

(Signed) .....

Secretary of Agriculture.

Post-office: ..... Date: .....

The planting plan above mentioned, being completed, is now accepted, and will be carried out under the conditions and during the validity of the above agreement.

(Signed) .....

Owner.

HOW TO MAKE APPLICATION.

Persons desiring the assistance of the Bureau of Forestry under the provisions of this circular should make application to the Forester by letter, specifying the State, county, township, range, and section on which the planting is contemplated, and giving the acreage to be planted and the time they desire to begin planting. Applications received during the fall and winter are not likely to receive attention before the following season on account of the impracticability of field work in the winter.

GIFFORD PINCHOT,
Forester.

Approved:
JAMES WILSON,
Secretary of Agriculture.

WASHINGTON, D. C., *March 18, 1904.*

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